

November 3, 2009 Consolidated Elections ELECTION TRAINING CLASS SCHEDULE

CLERKS *only*



Los Angeles County
Registrar-Recorder/County Clerk



COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK

12400 IMPERIAL HIGHWAY, NORWALK, CALIFORNIA 90650

DEAN C. LOGAN

REGISTRAR-RECORDER/COUNTY CLERK

Dear Pollworker:

Thank you for your time and civic participation in becoming a Pollworker. Without you, we could not provide well-run, efficient elections to the citizens of Los Angeles County.

This booklet contains the schedule of **Clerk** training classes for the November 3, 2009 Consolidated Elections. Reservations are neither necessary nor accepted; however, there are many available classes throughout the County. Although it's not a requirement for Clerks, **I highly recommend that you attend a class in preparation for your election assignments.**

To assist you in deciding which class will be the most convenient for you to attend, the Index lists cities alphabetically and the schedule of classes is chronological.

The classes listed are those classes for **CLERKS only**. Inspectors will be mailed a separate schedule that lists locations and times for Inspector classes.

Please bring your attendance slip and turn it in at the end of the class so that you may receive compensation for attending. Your attendance slip is at the **bottom** of your **Appointment Notice**. ***Any questions regarding your appointment should be directed to the Polls Section; refer to the phone number on your appointment letter.***

Although we have tried to accommodate all Pollworkers throughout Los Angeles County, we apologize should you find a location that is not as convenient as you would like. Once again, thank you for your dedication and we look forward to seeing you there.

Sincerely,
JOHNNY HARRINGTON
Training Director

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IMPORTANT INFORMATION

This booklet contains the classes for **CLERKS only**.



Please **be on time** to avoid disrupting class and to assure you do not miss any important information. Instructors will direct you to another class if you are late.

Attendance slips will be collected at the end of the class. Please schedule your time so you may stay till the end of class. **You will not receive credit for attending a class if you leave early.**

- RESERVATIONS are neither required nor accepted.
- You may attend a class at any location.
- You may attend as many classes as you like. However, you will only be compensated for one class.

- Parking fees are the responsibility of the Pollworker.
- All locations are wheelchair accessible, unless otherwise noted.
- Please see Index listing for locations that will have a Language Interpreter.



You will need to turn in the attendance slip located at the bottom of your appointment letter when you attend class.

**Avoid the crowd...
First two weeks are best!!**

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City/Address	Date/Time
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If you are late, you will not be admitted.

Azusa	October 13 (Tuesday)
Azusa Valleydale Park 5525 North Lark Ellen Avenue (Between Gladstone St. and West Arrow Hwy.) zip: 91702	1:30 p.m. to 3:30 p.m. 6:00 p.m. to 8:00 p.m.

Note: Classes held in the Valleydale Park Auditorium. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Glendora	October 13 (Tuesday)
Glendora Masonic Lodge 135 North Valley Center Avenue (Cross Streets: Foothill Blvd. and Valley Center Ave.) zip 91740	10:00 a.m. to 12:00 p.m.

Note: Class held in the Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Hawaiian Gardens	October 13 (Tuesday)
C. Robert Lee Activity Center 21815 Pioneer Boulevard (Between Carson St. and 219th St.) zip 90716	10:00 a.m. to 12:00 p.m. 4:30 p.m. to 6:30 p.m.

Note: Classes held in Meeting Room B. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Whittier	October 13 (Tuesday)
Whittier Masonic Lodge 7604 Greenleaf Avenue (Between Walnut St. and Mar Vista St.) zip 90602	10:00 a.m. to 12:00 p.m. 4:30 p.m. to 6:30 p.m.

Note: Classes held in the 1st Floor Dining Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

If you are late, you will not be admitted.

Pomona

October 14 (Wednesday)

Shield of Faith Christian Center
1750 West Holt Avenue
(Between Erie St. and Union Ave.)
zip 91768

10:30 a.m. to 12:30 p.m.
4:30 p.m. to 6:30 p.m.

Note: Classes held in Fellowship Hall. Please DO NOT CALL THIS FACILITY– refer to contact numbers on last page.

South El Monte

October 14 (Wednesday)

Senior Center
1556 Central Avenue
(Cross Street: Santa Anita Ave. and
Central Ave.)
zip 91733

10:00 a.m. to 12:00 p.m.
4:00 p.m. to 6:00 p.m. -with Vietnamese
interpreter

Note: Classes held in Game Room 1 and 2. Please DO NOT CALL THIS FACILITY– refer to contact numbers on last page.

South Pasadena

October 14 (Wednesday)

South Pasadena Library
1115 El Centro Street
(Between Fair Oaks Ave. and
Diamond Ave.)
zip 91030

1:30 p.m. to 3:30 p.m.

Note: Class held in the Community Room. Please be quiet when in the Mezzanine area and hallway between restrooms. Please DO NOT CALL THIS FACILITY– refer to contact numbers on last page.

Hawthorne

October 15 (Thursday)

Hawthorne Memorial Center
3901 West El Segundo Boulevard
(Between Prairie Ave. and
Cordary Ave.)
zip 90250

10:00 a.m. to 12:00 p.m.

Note: Class held in the Venus Room. Please, no smoking no sitting on the stage. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

Lakewood	October 15 (Thursday)
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Palms Park Community Center 12305 207th Street (Between Norwalk Blvd. and Bloomfield Ave.) zip 90715	10:00 a.m. to 12:00 p.m. 3:30 p.m. to 5:30 p.m.
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Note: Classes held in Palms Community Center. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Santa Fe Springs	October 15 (Thursday)
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City of Santa Fe Springs Town Center Hall 11740 Telegraph Road (Between Pioneer Blvd. and Orr & Day) zip 90670	10:00 a.m. to 12:00 p.m.
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Note: Class held in the Social hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Palmdale	October 16 (Friday)
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Palmdale Elk's Lodge #2027 2705 East Avenue Q (Between 20th St. and 30th St.) zip 93550	1:00 p.m. to 3:00 p.m.
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Note: Class held in the Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Santa Clarita	October 16 (Friday)
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Grace Baptist Church 22833 Copper Hill Drive (Between Sycamore Creek Dr. and Seco Canyon Rd.) zip 91350	10:00 a.m. to 12:00 p.m. 3:30 p.m. to 5:30 p.m.
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Note: Classes held in the Conference Center Section A1, A2, & A3. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

West Covina	October 16 (Friday)
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West Covina Elk's Lodge #1996 841 West Merced Avenue (Between South California Ave. and South Glendora Ave.) zip 91790	1:30 p.m. to 3:30 p.m. <i>-with Tagalog interpreter</i>
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Note: Class held in the Lodge Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Pico Rivera	October 17 (Saturday)
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Pico Park Community Center 9528 Beverly Boulevard (Between Rosemead Blvd. and San Gabriel River Pkwy.) zip 90660	10:00 a.m. to 12:00 p.m. 3:30 p.m. to 5:30 p.m.
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Note: Classes held in Rooms A, B, & C. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Temple City	October 17 (Saturday)
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Temple City Church of Christ 5272 Sereno Drive (Between Rosemead Blvd. and Enci- nita Ave.) zip 91780	10:00 a.m. to 12:00 p.m. 3:30 p.m. to 5:30 p.m.
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Note: Classes held in the Auditorium. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Claremont	October 18 (Sunday)
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Alexander Hughes Community Center 1700 Danbury Road (In Lewis Park between Scripps Dr. and Syracuse Dr.) zip 91711	10:00 a.m. to 12:00 p.m. 3:30 p.m. to 5:30 p.m.
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Note: Classes held in the Padua Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

Hawaiian Gardens	October 18 (Sunday)
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C. Robert Lee Activity Center
 21815 Pioneer Boulevard
 (Between Carson St. and 219th St.)
 zip 90716

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Classes held in Meeting Room B. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Hermosa Beach	October 18 (Sunday)
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Kiwanis Building
 2515 Valley Drive
 (Between Greenwich Village St. and 25th St.)
 zip 90254

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

La Canada-Flintridge	October 19 (Monday)
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Lutheran Church in the Foothills
 1700 Foothill Boulevard
 (Between Palm Dr. and Descanso Dr.)
 zip 91011

10:00 a.m. to 12:00 p.m.
 2:30 p.m. to 4:30 p.m.

Note: Classes held in the Fellowship Center. Street parking suggested– closer to Fellowship hall than the parking lot. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Lancaster	October 19 (Monday)
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Valley View Church of the Nazarene
 42338 30th Street West
 (Between Avenue L and Avenue M)
 zip 93536

10:00 a.m. to 12:00 p.m.
 4:00 p.m. to 6:00 p.m.

Note: Classes held in the Sanctuary. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

Calabasas	October 20 (Tuesday)
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Church In the Canyon 4235 Las Virgenes Road (South of Agoura Road) zip 91302	10:00 a.m. to 12:00 p.m. 3:30 p.m. to 5:30 p.m.
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Note: Classes held in the Fellowship Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

San Gabriel	October 20 (Tuesday)
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San Gabriel Library 500 South Del Mar Avenue (Between Longden Ave. and Hermosa Dr.) zip 91776	11:00 a.m. to 1:00 p.m. 5:00 p.m. to 7:00 p.m.
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Note: Classes held in the Meeting Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

South Pasadena	October 20 (Tuesday)
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South Pasadena Library 1115 El Centro Street (Between Fair Oaks Ave. and Diamond Ave.) zip 91030	10:00 a.m. to 12:00 p.m.
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Note: Class held in the Community Room. Please be quiet when in the Mezzanine area and hallway between restrooms. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Artesia	October 21 (Wednesday)
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AJ Padelford Park 11870 169th Street (Between Clarkdale Avenue and Elaine Avenue) zip 90701	10:00 a.m. to 12:00 p.m. 3:30 p.m. to 5:30 p.m.
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Note: Classes held in the All Purpose Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

Cerritos	October 21 (Wednesday)
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Cerritos Park East
 13234 East 166th Street
 (Between Shoemaker Ave. and
 Carmenita Rd.)
 zip 90703

10:00 a.m. to 12:00 p.m.
 4:00 p.m. to 6:00 p.m.

Note: Classes held in the Malibu Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Duarte	October 21 (Wednesday)
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Duarte Community Center
 1600 East Huntington Drive
 (Near corner of Huntington Dr. and
 Buena Vista St.)
 zip 91010

10:00 a.m. to 12:00 p.m.

Note: Classes held in the Community Center. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Paramount	October 21 (Wednesday)
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Progress Park Plaza West
 15500 Downey Avenue
 (Between Alondra Blvd. and Somers-
 set Blvd.)
 zip 90723

10:00 a.m. to 12:00 p.m.
 4:00 p.m. to 6:00 p.m.

Note: Classes held in the Auditorium. It is the first building with the black wrought iron fence. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Downey	October 22 (Thursday)
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First Baptist Church of Downey
 8348 3rd Street
 (Cross Street: Downey Ave. and 3rd
 St., near Firestone Blvd.)
 zip 90241

1:00 p.m. to 3:00 p.m.
 6:30 p.m. to 8:30 p.m.

Note: Classes held in the Chapel. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

Lynwood	October 22 (Thursday)
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Bateman Hall
 11331 Ernestine Avenue
 (Cross street: Martin Luther King Jr.
 Blvd. and Ernestine Ave.)
 zip 90262

1:00 p.m. to 3:00 p.m.
 6:30 p.m. to 8:30 p.m.

Note: Classes held in Room 2. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Maywood	October 22 (Thursday)
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United Steel Workers 9518
 4735 Slauson Avenue
 (Between Atlantic Blvd. & 710 Fwy.)
 zip 90270

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Classes held in the Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Baldwin Park	October 23 (Friday)
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Church of The Redeemer
 3739 Monterey Avenue
 (Between West Ramona Blvd. and
 Frazier Street)
 zip 91706

1:00 p.m. to 3:00 p.m.
 6:30 p.m. to 8:30 p.m.

Note: Classes held in the Fellowship Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Montebello	October 23 (Friday)
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Montebello Senior Center
 115 South Taylor Avenue
 (Between West Los Angeles Ave. and
 West Whittier Blvd.)
 zip 90640

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m. *with Chinese
 -interpreter*

Note: Classes held in the new building. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

San Dimas

October 23 (Friday)

Ladera Serra Park Building
 975 Calle Serra
 (Cross Street: Via Verde and Avenida
 Entrada)
 zip 91773

1:00 p.m. to 3:00 p.m.
 6:30 p.m. to 8:30 p.m.

Note: Classes held in the Recreation Building. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

West Covina

October 23 (Friday)

West Covina Elks Lodge #1996
 841 West Merced Avenue
 (Cross Street: South Glendora Ave.
 and West Merced Ave.)
 zip 91790

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Classes held in the Lodge Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

El Monte

October 24 (Saturday)

Mountain View Park
 12127 Elliot Avenue
 (Between Durfee Ave. and Cogswell
 Rd.)
 zip 91732

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Classes held in the West Wing Auditorium. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Altadena

October 25 (Sunday)

Altadena Farnsworth Park
 568 East Mount Curve Road
 (Between North Marengo Ave. and
 Lake Ave.)
 zip 91001

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Classes held in the Upper Davies Building-large Community Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

La Puente

October 25 (Sunday)

Bassett Park
 510 Vineland Avenue
 (Between Temple Ave. and Valley Blvd.)
 zip 91746

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Classes held in the Gymnasium. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Rowland Heights

October 25 (Sunday)

Pathfinder Community Regional Park
 18150 East Pathfinder Road
 (Cross street: Fullerton Rd. and East Pathfinder Rd.)
 zip 91748

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Classes held in the Banquet Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Hawthorne

October 26 (Monday)

Hawthorne Memorial Center
 3901 West El Segundo Boulevard
 (Between Prairie Ave. and Cordary Ave.)
 zip 90250

3:00 p.m. to 5:00 p.m. -with Japanese interpreter

Note: Class held in the Venus Room. Please, no smoking or sitting on the stage. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Malibu

October 26 (Monday)

United Methodist Church
 30128 Morning View Drive
 (Nearest cross streets: Pacific Coast Hwy. and Morning View Dr.)
 zip 90265

10:30 a.m. to 12:30 p.m.

Note: Class held in the Mayhugh Building. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

Manhattan Beach	October 26 (Monday)
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Cornerstone Church
 300 North Redondo Avenue
 (Cross street: 3rd St. and North
 Herrin Ave.)
 zip 90266

1:00 p.m. to 3:00 p.m.
 6:30 p.m. to 8:30 p.m.

Note: Classes held in the Sanctuary. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Pico Rivera	October 26 (Monday)
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Pico Park Community Center
 9528 Beverly Boulevard
 (Between Rosemead Blvd. and
 San Gabriel River Pkwy)
 zip 90660

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Classes held in Rooms A, B, and C. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Glendora	October 27 (Tuesday)
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Glendora Masonic Lodge
 135 North Valley Center Avenue
 (Cross Streets: Foothill Blvd. and Val-
 ley Center Ave.)
 zip 91740

1:00 p.m. to 3:00 p.m.
 6:30 p.m. to 8:30 p.m.

Note: Class held in the Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Hacienda Heights	October 27 (Tuesday)
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Steinmetz Park
 1545 South Stimson Avenue
 (Between Gale Ave. and Halliburton
 Rd.)
 zip 91745

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Classes held in the Community Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

Whittier	October 27 (Tuesday)
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Whittier Masonic Lodge
 7604 Greenleaf Avenue
 (Between Walnut St. and Mar Vista St.)
 zip 90602

1:00 p.m. to 3:00 p.m.
 6:30 p.m. to 8:30 p.m.

Note: Classes held in the 1st Floor Dining Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Bell Gardens	October 28 (Wednesday)
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Bell Gardens Veterans Park
 6662 Loveland Street
 (Between Perry St. and Suva St.)
 zip 90201

10:00 a.m. to 12:00 p.m.
 3:30 p.m. to 5:30 p.m.

Note: Classes held in Ross Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Paramount	October 28 (Wednesday)
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Progress Park Plaza West
 15500 Downey Avenue
 (Between Alondra Blvd. and Somerset Blvd.)
 zip 90723

1:00 p.m. to 3:00 p.m.
 6:30 p.m. to 8:30 p.m.

Note: Classes held in Auditorium. It is the first building with black iron fence. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Torrance	October 28 (Wednesday)
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Torrance Cultural Arts Center
 3330 Civic Center Drive
 (Cross street: Torrance Blvd. and Madrona Ave.)
 zip 90503

1:30 p.m. to 3:30 p.m. *-with Korean interpreter*

Note: Classes held in the Toyota Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

Covina	October 29 (Thursday)
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Covina Woman's Club 128 South San Jose Avenue (Between East Puente St. and East Badillo St.) zip 91723	10:00 a.m. to 12:00 p.m. 3:30 p.m. to 5:30 p.m.
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Note: Classes held in the Banquet Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Culver City	October 29 (Thursday)
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Veterans Memorial Building 4117 Overland Boulevard (Between Culver Blvd. and Barman Ave.) zip 90230	1:00 p.m. to 3:00 p.m. 6:30 p.m. to 8:30 p.m.
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Note: Classes held in the Rotunda Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Pomona	October 29 (Thursday)
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Shield of Faith Christian Center 1750 West Holt Avenue (Between Erie St. and Union Ave.) zip 91768	1:00 p.m. to 3:00 p.m. 6:30 p.m. to 8:30 p.m.
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Note: Classes held in the Fellowship Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Rancho Palos Verdes	October 29 (Thursday)
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Peninsula Center Library 701 Silver Spur Road (Between Crenshaw Blvd. and Hawthorne Blvd.) zip 90274	10:00 a.m. to 12:00 p.m. 3:30 p.m. to 5:30 p.m.
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Note: Classes held in the Community Room on the 2nd floor. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

Bellflower	October 30 (Friday)
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Bethany Christian Reformed Church 17054 Bixby Avenue (Between Beverly St. and Walnut St.) zip 90706	11:00 a.m. to 1:00 p.m.
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Note: Class held in the Friendship Center. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Diamond Bar	October 30 (Friday)
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South Coast Air Quality Management District 21865 East Copley Drive (Cross streets: Golden Springs Dr. and Copley Dr.) zip 91765	1:00 p.m. to 3:00 p.m. 6:30 p.m. to 8:30 p.m.
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Note: Classes held in the Auditorium (south side). Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Lancaster	October 30 (Friday)
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Valley View Church of the Nazarene 42338 30th Street West (Between Avenue L and Avenue M) zip 93536	10:00 a.m. to 12:00 p.m.
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Note: Class held in the Sanctuary. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Santa Clarita	October 30 (Friday)
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Grace Baptist Church 22833 Copper Hill Drive (Near Copper Hill Dr. and Seco Canyon Rd.) zip 91350	1:00 p.m. to 3:00 p.m. 6:30 p.m. to 8:30 p.m.
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Note: Classes held in the Conference Center Section A1, A2, and A3. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

City/Address	Date/Time
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If you are late, you will not be admitted.

Claremont	October 31 (Saturday)
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Alexander Hughes Community Center
 1700 Danbury Road
 (In Lewis Park between Scripps Dr.
 and Syracuse Dr.)
 zip 91711

10:00 a.m. to 12:00 p.m.
 4:00 p.m. to 6:00 p.m.

Note: Classes held in the Padua Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Pasadena	October 31 (Saturday)
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Westminster Presbyterian Church
 1757 North Lake Avenue
 (Between East Woodbury Rd. and
 Washington Blvd.)
 zip 91104

1:30 p.m. to 3:30 p.m.
 4:00 p.m. to 6:00 p.m.

Note: Classes held in Morrison Hall. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Beverly Hills	November 1 (Sunday)
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Roxbury Park
 471 South Roxbury Drive
 (Between West Olympic Blvd. and
 West Pico Blvd.)
 zip 90210

10:00 a.m. to 12:00 p.m.
 4:00 p.m. to 6:00 p.m.

Note: Classes held in the Roxbury Park Auditorium. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

Norwalk	November 1 (Sunday)
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Norwalk Arts & Sports Complex
 13200 Clarkdale Avenue
 (At the corner of Clarkdale Ave. and
 Sproul Street)
 zip 90650

10:00 a.m. to 12:00 p.m.
 4:00 p.m. to 6:00 p.m. *-with Spanish
 interpreter*

Note: Classes held in the Multipurpose Room. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.

If you are late, you will not be admitted.

Walnut

November 1 (Sunday)

Walnut Senior Center
21215 La Puente Road
(Between Morningside Dr. and
North Grand Ave.)
zip 91789

10:00 a.m. to 12:00 p.m.
4:00 p.m. to 6:00 p.m.

Note: Classes held in the Assembly Room. Please, no smoking in the facility nor within 20 feet of exterior door. Please DO NOT CALL FACILITY. Refer to contact numbers on last page.



SUMMARY OF DUTIES

ABOUT THE WORKSHOPS

Classes for Clerks are 2 hours long

You will receive 3 training manuals in class:

1- **Election Guide and Checklist:** This guide will show you step by step how to set up the polling place, process voters, and close the Polls.

2- **What To Do If...:** This booklet gives solutions to issues that may arise on Election Day.

3- **InkaVote Plus Procedures:** Procedures and solutions for InkaVote Plus voting components.

Instructors will review materials and, as time allows, answer questions. You will also have the opportunity to view and operate the InkaVote Plus Reader and Audio Booth and see how easy they are to use.

ABOUT YOUR DUTIES

The following is just a short overview of duties. (The Election Guide and Checklist gives detailed instructions).

As a Clerk, you will assist the Inspector in setting up the polling place, processing voters, closing the polls, and packing supplies. The Inspector will assign you to one of the five job positions that may be rotated throughout the day:

- **Roster Clerk Position:** where voters will sign Roster.
- **Street Index Clerk Position:** where you line out the address of voters as they sign in.
- **Ballot Clerk Position:** where you give voters a ballot and demonstrate to voters how to vote using the InkaVote Plus Vote Recorder.
- **Provisional Voting Clerk Position:** where you assist voters who need to vote using the Provisional Envelope.
- **Ballot Box Clerk Position:** where you assure that the voter places voted ballots into the InkaVote Plus Reader and assist voters using the Audio Booth.



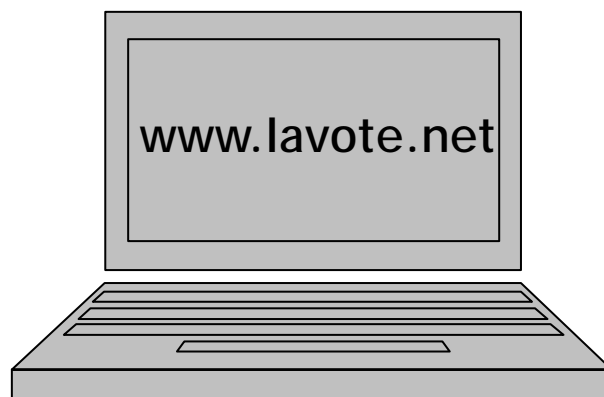
If you still have questions after you have attended a class and reviewed the materials, you may contact us as indicated on the back page of this schedule.

TELEPHONE DIRECTORY

For more information contact the **Registrar-Recorder/County Clerk** at **1 (800) 815-2666** and follow the prompts, or you may directly call the offices listed below:

- **Registering to Vote**.....(562) 466-1310
After regular office hours (8 a.m. to 5 p.m.) you may leave a recorded message requesting information forms to be mailed to you the next day.
- **Registration/Sample Ballot Inquiries**.....(562) 466-1323
Verification of voter status, where to vote and assistance with registration/sample ballot problems. Under federal law voter information and sample ballots are available in the following languages: Chinese, Japanese, Korean, Spanish, Tagalog and Vietnamese. Call 1 (800) 481-8683 to request information.
- **Absentee Ballots**.....(562) 466-1323
Information on how to request and/or complete application for Absent Voter Ballot.
- **Election Information**.....(562) 466-1310
General information on elections, registration and voter services.
- **TDD (Hearing Impaired)**.....(562) 462-2259

For quick info, visit our website:



QUESTIONS?

Please do not call the facilities listed in this schedule.

They provide the rooms for classes and will not be able to answer your questions.

Questions should be directed to:

POLLS

...if you have questions about:

Classes-Your Assignment-Getting Paid-Your Precinct Board

*For the quickest response, call
the number on your appointment notice.*

If you do not have that number call:

**562.462.2509 or
800.815.2666 (Option 7)**

“ASK WANDA”

...if you have questions about:

Procedures at the polling place-Something you did not understand in the class

*For the quickest response, send an email to:
AskWanda@rrcc.lacounty.gov*

*...or visit website at www.lavote.net, under Pollworker Information,
click on “For Pollworkers only,” then click on “Ask Wanda.” Inquiries
should be made prior to the Election. “Ask Wanda” staff is not available
on Election Day.*

If you do not have email, call:

562.462.2728
