UseCaseID	UC-RESO-022 Customer uploads files to RESO
Module	
SubModule	
Summary	A customer needs to upload files for an Election Service Request (ESR).
Description	Customer upload files for an ESR.
Trigger Events	▪ Customer has a need to uploaded files for an ESR.
Precondition	▪ Modern web browser ▪ An ESR exist in the system ▪ User/Customer is logged into account ▪
ExpectedResult	▪ Files or documents are uploaded to an ESR

DetailedProcessFlow	1. The system presents Customer with a list of Elections.
	2. The Customer selects an election.
	3. System presents Customer with the ESR IDs based on the selected Election.
	4. Customer selects an ESR.
	5. Customer selects a file(s) from a designated drive.
	6. The Customer clicks the upload button.
	7. The system presents Customer with the following File Type options:
	    o Resolution
	    o Candidate statement
	    o Certified list of candidates
	    o Edited/Corrected ballot page proofs
	    o Measure Statement
	        1. Proposed Ordinance
	        2. Full Text of Ballot
	        3. Proposed Charter Amendment
	        4. Argument in Favor of Measure
	        5. Rebuttal to Argument in Favor of
	        6. Argument Against Measure
	        7. Rebuttal to Argument Against
	        8. Measure Exhibit
	        9. Authorization for Another Person to Sign Rebuttal
	        10. Tax Rate Statement
	    o Precinct Map
	    o Precinct List
	    o Other
	8. The Customer selects a File Type
	9. The system validates if the upload of document is within the submission deadline.
	10. The system presents Customer with a comment box.
	11. The Customer enters a comment.

	12. The system displays a select file(s) dialog box.
	13. Customer selects select file(s) from the Customer's drive.
	14. Customer clicks the upload button.
	15. The system uploads the file(s) to the RR/CC predesignated drive and directory.
	16. The system displays the successfully uploaded files with the following information.
	 o Document ID
	 o Document Name
	 o Document Type
	 o Document Description
	 o Document Upload Date
	 o Document Modified Date
	 o Document Status
	   1. Approved
	   2. Rejected
	   3. Pending
	 o Status Date
	Comment

Alternative Work Flow	10a. The customer uploads documents that do not meet the deadline.
	10b. System returns the error message.
	10c. System aborts upload session when Customer tries to upload.
	
	11a. The Customer chooses not to enter a comment.
	
	16a. If the election is new and the folder hasn't been created, the system will automatically create a folder on the predesignated drive in this manner.
	 o Level 1 Folder (using Election ID as the folder name)
	   o Level 2 Folder (Using Jurisdiction Name as the folder name)
	     o Level 3 (using ESR ID as the folder name)
	
	17a. The system couldn't successfully upload the files
	17b. System returns an error message.
	17c. Customer tries to follow steps 12-14 again.

Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]
Requirements	UC-RESO-022-01 The system will enforce submission deadlines associated with the filing of election document. UC-RESO-022-02 The system will record/update transaction logs. UC-RESO-022-03 The System must not accept any resolution submissions after e-83. UC-RESO-022-04 The system will provide the ability for users to upload documents for an ESR. UC-RESO-022-05 The system will provide the ability for users to add a comment for documents that are uploaded. UC-RESO-022-06 The system will provide the ability for files to be uploaded to designated location for a particular ESR. UC-RESCO-22-07 The system shall track various document statuses.
Associated Use Cases	
Additional Requirements	
RequirementID	[List of requirement IDs in Use Case]
Risk	[List of Risk IDs]
Actors	Customer, System Administrator, User

Documents	[List of documentation name, Link or location]
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