

UseCaseID	UC-PW013
Module	Election Worker
SubModule	
Summary	Election Worker Service History
Description	EMS to provide a table to manage Election Worker history of service. EMS will have a feature that will allow Users to post history of Election Workers service after payroll is done.
Trigger	Payroll has been completed and User needs to record the history of everyone that served on the on the election.
Precondition	User has required Security Level in Election Worker module
ExpectedResult	EMS will create and post history of Election Worker who were served in an election.
DetailedProcessFlow	<ol style="list-style-type: none"> 1. User will open election worker module. 2. User will assign a worker using drop down list to a job title, to a service area, location and days that the location is open. 3. After the election the attendance will be recorded using import from ePollbook check-in, stipend card, phone call and other proof of attendance. 4. Attendance records are approved by supervisor and sent to payroll for processing. 5. Payroll payment is submitted to Auditor Controller to process and checks are generated. 6. Payroll Postback file from Auditor is imported back into EMS to update the amount paid, date the check was issued and warrant number. 7. EMS will record the workers information for the election such as: job title, Service area, vote center location name , vote center address, amount paid in details (such as daily pay, training pay etc...) date check was issued and warrant number.
AlternateFlow	
Parent	
Requirements	<p>UC-PW013-01 Details of Election Workers History will be available to view on the Worker Module for each election they served.</p> <p>UC-PW013-02 Anyone who was marked as having served with record of confirmed attendance will have a record in the table.</p> <p>UC-PW013-03 EMS shall record the following information for the election worker: election name, election date (days), job title, Service area, vote center location name , vote center address, amount paid in details (such as daily pay, training pay etc...) date check was issued and warrant number.</p> <p>UC-PW013-04 EMS shall Include accumulative of \$ total by year.</p> <p>UC-PW013-05 The number of served time for the election worker should increment by one after election date and attendance is confirmed.</p> <p>UC-PW013-06 EMS shall provide a report that can be printed in pdf or export as xls.</p>
RequirementID	
Risk	Without this feature, the history of service for the PW will not be recorded. This will also assist to show the number of times served and the amounts received as payments.
Actors	RRCC staff
Documents	
Author	Amelia Bartolome 02122019 updated 5/7/19, 4/10/21, 5/18/21, 5/28/21 ab
Signoff	Election operations management Blanca Lopez and Keysa Rancharan
Date	[Date Signed off as Complete] 5/26/21