UseCaseID	UC-CAN0024
Module	Candidate
SubModule	
Summary	Add a form to a contest
Description	All candidates need to submit forms that are related to the office that they are applying. This use case is related to adding forms for an office.
Trigger Events	▪ Staff identifies a need add forms for an office ▪
Precondition	▪ Staff has all necessary information to add forms ▪ An existing office is already in the system ▪ The form is already in system
ExpectedResult	▪ A form is added to an office.

DetailedProcessFlow	1. Staff selects an election
	   1.1. The system shall have the ability for staff to select an election.
	   1.2. The system shall display election information.
	2. The system will display contests from the selected election.
	3. Staff selects option to update a contest
	4. The system shall display contest with the selected office information. Contest information shall include but not limited to the following fields:
	     4.1.1. Filing fee
	     4.1.2. Title
	     4.1.3. Type of office
	     4.1.4. Flags
	     4.1.5. Term
	     4.1.6. Language
	     4.1.7. Statement paid by
	     4.1.8. Ballot title
	5. Staff selects form button
	   5.1. The system shall have the ability for staff to manage forms
	   5.2. The system will display all forms
	   5.3. The system will display an option to add a form to a contest
	   5.4. The system will display an option to remove a form from a contest
	6. Staff selects a form and adds the form to the contest
	7. Staff will select the update/save button
	   7.1. The system will update the contest with the new form
	   7.2. The system will present a confirmation message

Alternative Work Flow	▪ NA
Associated Use Case	
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]

Requirements	UC-CAN024-01 The system shall have the ability for staff to select an election.
	UC-CAN024-02 The system shall display election information.
	UC-CAN024-03 The system will display contests from the selected election.
	UC-CAN024-04 The system shall display contest with the selected office information. Contest information shall include but not limited to the following fields:
	• Filing fee
	• Title
	• Type of office
	• Flags
	• Term
	• Language
	• Statement paid by
	• Ballot title
	UC-CAN024-05 The system shall have the ability for staff to manage forms
	UC-CAN024-06 The system will display all forms
	UC-CAN024-07 The system will display an option to add a form to a contest
	UC-CAN024-08 The system will display an option to remove a form from a contest
	UC-CAN024-09 The system will update the contest with the new form
	UC-CAN024-10 The system will present a confirmation message
Additional Requirements	.
RequirementID	[List of requirement IDs in Use Case]
Risk	[List of Risk IDs]
Actors	Staff
Documents	[List of documentation name, Link or location]
Author	Phillip
Signoff	
Date	7/30/2021