

CANDIDATE INFORMATION BOOKLET

LOS ANGELES COUNTY EMPLOYEE RETIREMENT ASSOCIATION ELECTION



SAFETY MEMBERS AUGUST 30, 2019

4th Member, Board of Investments
7th Member and Alternate
Safety Member, Board of Retirement



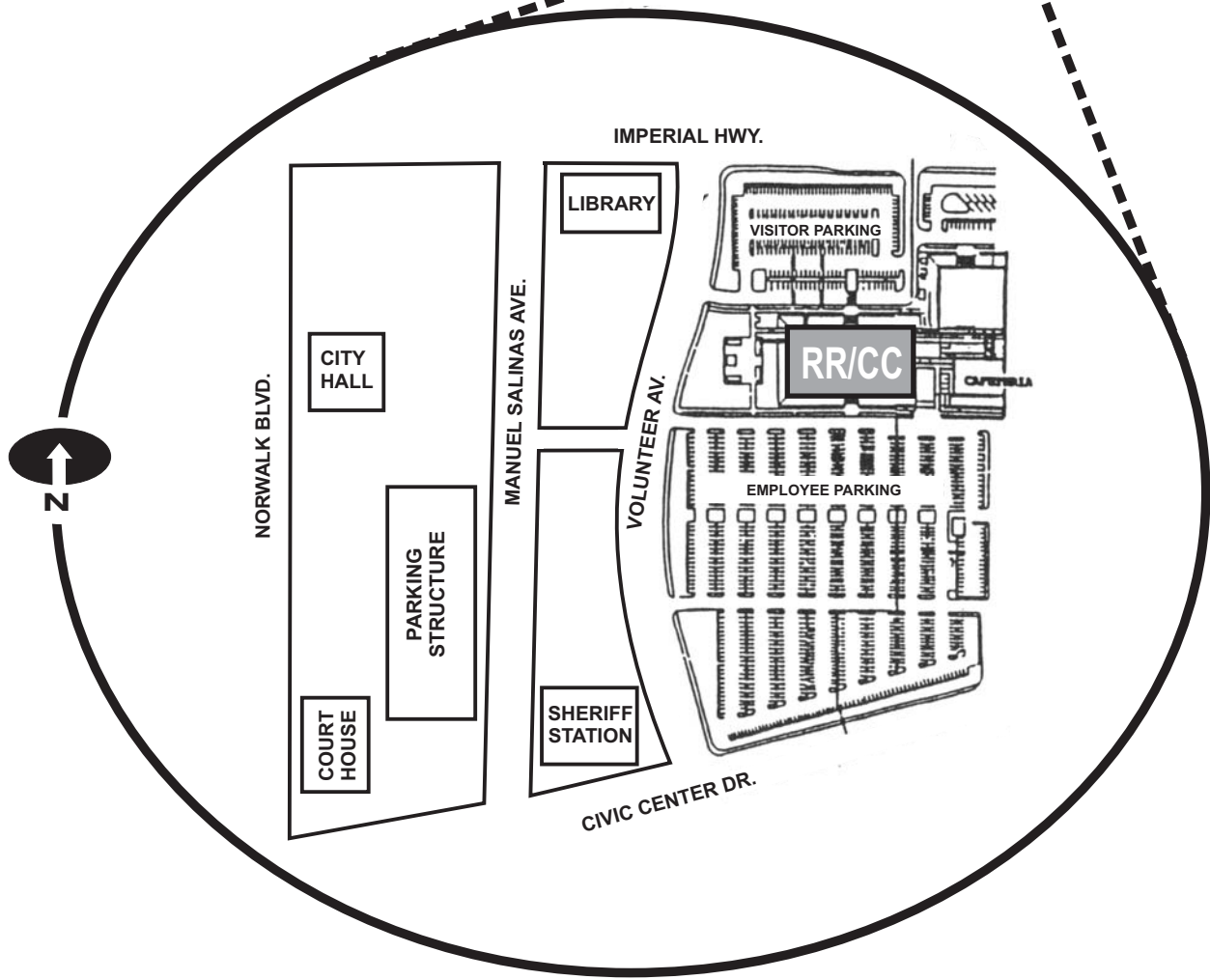
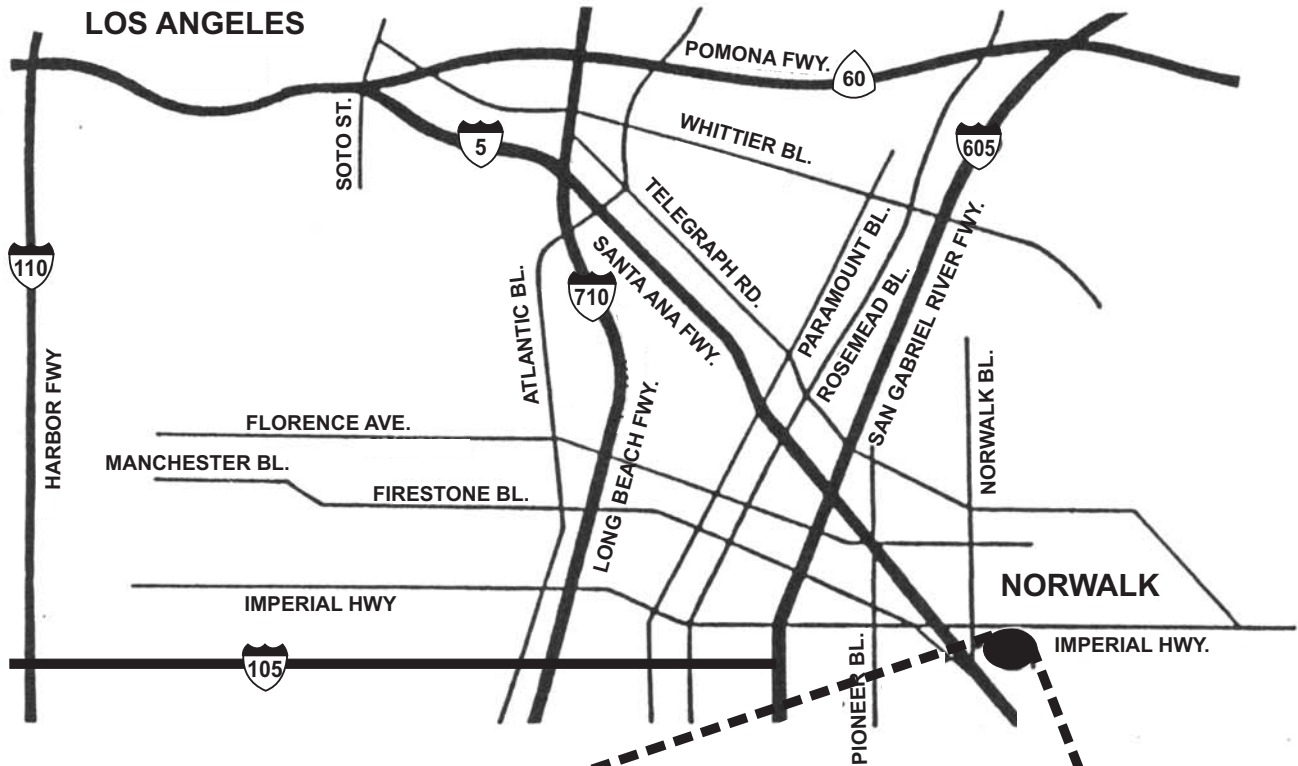
Dean C. Logan
Registrar-Recorder/County Clerk



Los Angeles County Registrar-Recorder/County Clerk

Prepared by
The Election Coordination Unit
www.lavote.net

COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK
12400 IMPERIAL HWY., NORWALK, CA 90650



NOTICE

This LACERA election booklet has been prepared to assist you in filing documents relating to the election. It includes a calendar of events, general information, established procedures, and filing requirements. It is not intended to provide legal advice and is for general reference and guidance only.

Please note that it is not within the purview of the Registrar-Recorder/County Clerk to determine whether a candidate meets the requirements. Individuals with questions concerning their own or other candidate qualifications or other related matters should seek legal counsel.

Candidates and others using this booklet must bear full responsibility to make their own determinations as to all legal standards, duties and factual material contained therein.

TABLE OF CONTENTS

GENERAL INFORMATION	i-ii
Important Rules for Prospective Candidates	ii
Bulletin Board/Campaign Material	ii
CHAPTER 1: CALENDAR OF EVENTS	1-2
CHAPTER 2: CANDIDATE QUALIFICATIONS AND OFFICE INFORMATION	
Offices and Requirements	3
Filing Fee	3
Placement of Name on Ballot	3
Votes Required to Elect a Candidate	3
CHAPTER 3: GENERAL INFORMATION AND FILING PROCEDURES	4-9
General Information	4
Written Authorization From Candidate	4
Candidate Withdrawal	4
Extension of Candidate Filing	4
Write-In Candidates	4
Authorization to Pick-up and/or File	5
Candidate Nomination Process	6-9
Step 1 – Applying for Candidate Nomination Documents	6
Step 2 – Issuing LACERA Packets	7
Step 3 – Signer Qualifications	8
Step 4 – Filing Nomination Petitions	8
Step 5 – Filing Mandatory and Optional Documents	9
CHAPTER 4: CANDIDATE STATEMENT OF QUALIFICATIONS	10-12
General Information	10
Withdrawal and/or Re-filing of Candidate Statement of Qualifications	10
Format and Content Requirements	10
Candidate Statement of Qualifications Form (Sample)	11
Public Examination Period	11
Word Counting Guidelines	12
CHAPTER 5: LACERA ELECTION NOTICE	13

General Information

General Information and Rules for Candidates



GENERAL INFORMATION

State law requires that the Board of Supervisors conduct an election to fill vacant or expired seats on the Los Angeles County Employees Retirement Association (LACERA) Board of Investments and Board of Retirement.

LACERA is a public entity separate from the County of Los Angeles that was created to provide retirement, disability and death benefits to Los Angeles County employees.

LACERA is comprised of two managing boards, the Board of Investments and the Board of Retirement. For more information, you can visit the LACERA website at <http://www.lacera.com/home/index.html>.

LACERA'S BOARD STRUCTURE

The **Board of Retirement** has nine members and two alternate members.

The **Board of Investments** has nine members.

The Los Angeles County Board of Supervisors appoints four members to each board. The other members are elected as follows:

General Member employees elect two members for each board. **Safety Member** employees elect one member for each board and an alternate member for the Board of Retirement. **Retired Members** elect one member for each board and an alternate member for the Board of Retirement. The County Treasurer and Tax Collector is required by law to serve on both boards as an ex-officio member.

- A **General Member** is a person who is working at least three-quarter time as a permanent employee for the County or for an outside district, and who is earning service credit in a retirement plan.
- A **Safety Member** is a permanent employee of Los Angeles County working three-quarter time or more in firefighting, forestry, lifeguarding, or law enforcement (including District Attorney Investigators).
- A **Retired Member** is a former Los Angeles County or outside district employee who has taken either a service retirement or a disability retirement.

LACERA administrators manage the retirement funds for the County of Los Angeles. LACERA is the largest county retirement system in the United States, serving more than 165,000 members. The LACERA membership is comprised of individuals from a diverse range of careers, age groups, and ethnicities, all contributing to the greater welfare of Los Angeles County.

NOTE: The offices of **4th Member, Board of Investments** and **7th Member and Alternate Safety Member, Board of Retirement** are scheduled for election on **August 30, 2019**. Members eligible to vote in this election shall be Safety Members of the Retirement Association on May 15, 2019. The total eligible voting population is approximately **13,000 members**.

IMPORTANT RULES FOR PROSPECTIVE CANDIDATES — LACERA Candidates may not use County of Los Angeles time or County resources to further their campaign or election efforts. This includes **conducting unauthorized walk-throughs in County office areas during regular work shift hours, the use of any County of Los Angeles equipment, and/or using County space for campaigning purposes.** Solicitation for candidate support should be limited to lunch, break times and off-duty hours.

BULLETIN BOARD/CAMPAIGN MATERIAL — Department Heads will designate bulletin board space for all candidates to post campaign material provided it includes the following disclaimer:

Employees are prohibited from using County time or County resources to further the campaign or election of the candidate.

It is the candidate's responsibility to ensure that all their campaign material clearly contains the above referenced disclaimer. Campaign material without this disclaimer is not acceptable for posting or distributing. Any candidate who violates this provision or has others violate this provision on his or her behalf is subject to discipline, including discharge from County employment. (See items 13 and 14 of the Resolution.)

CHAPTER 1

Calendar of Events



CALENDAR OF EVENTS

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION ELECTION SAFETY MEMBERS — AUGUST 30, 2019

**All documents are to be filed with and duties performed by the
Registrar-Recorder/County Clerk (RR/CC) unless otherwise specified.**

DATES			EVENTS
May 20 (M) through June 18 (Tu) 5:00 p.m.	E – 102	E – 73	CANDIDATE FILING During this period nomination documents may be obtained and filed. CANDIDATE STATEMENT OF QUALIFICATIONS During this period all candidates may file a statement of qualifications not to exceed 200 words.
June 21 (F)	E – 70		STATUS OF NOMINEE The Registrar-Recorder/County Clerk (RR/CC) shall check the signatures on the nominating petitions and notify each nominee of his/her qualifying status. Note: On this date a list of Qualified Candidates/ Nominees will be posted on the RR/CC website (www.lavote.net). If by this date the RR/CC determines that only one member has been duly nominated to each office, the RR/CC shall notify the Board of Supervisors and the BOS shall order that no election be held. On this date the RR/CC is scheduled to certify qualified candidates to the Executive Office of the Board of Supervisors.
June 24 (M) through June 28 (F) 5:00 p.m.	E – 67	E – 63	PUBLIC EXAMINATION PERIOD During this period statements of qualifications shall be open for public examination for 5 business days excluding weekends and holidays. A fee may be charged to any person obtaining a copy of the material. During this period any person may file a writ of mandate or an injunction to require any or all of the material to be amended or deleted.

CALENDAR OF EVENTS (continued)

DATES	EVENTS
<p>June 26 (W) E – 65 2:00 p.m</p>	<p>RANDOM DRAWING OF CANDIDATE NAMES FOR PLACEMENT ON THE BALLOT The public random drawing shall take place in the Executive Office of the Board of Supervisors, B-1 Kenneth Hahn Hall of Administration at 2:00 p.m. for both the Board of Investments and the Board of Retirement.</p>
<p>July 1 (M) E – 60</p>	<p>CANDIDATE STATEMENT OF QUALIFICATIONS Statements of qualifications approved by the RR/CC may be viewed at: http://bos.lacounty.gov/Services/ConflictofInterestLobbyist/LACERA/Election</p>
<p>August 5 (M) E – 25</p>	<p>VOTING COMMENCES Online/Telephone voting opens.</p>
<p>August 30 (Tu) ELECTION DAY 11:59 p.m.</p>	<p>ELECTION DAY Online/Telephone voting closes.</p>
<p>Sept. 13 (F) E + 14 5:00 p.m.</p>	<p>RECOUNT Last day a written request for a recount may be filed with the Executive Office of the Board of Supervisors. The candidate filing the request for the recount shall deposit with the Executive Officer of the Board of Supervisors a sum as required by the Executive Officer of the Board of Supervisors to cover the cost of the recount before the recount is commenced.</p> <p>PROTEST Last day any candidate desiring to protest the results of the election may file a written request with the Executive Office of the Board of Supervisors. The written request must specify the grounds for the protest and be accompanied by supporting documentation.</p>
<p>Oct. 15 (Tu) E + 46</p>	<p>ELECTION RESULTS Election results will be declared official by the Board of Supervisors on or before this date or any other meeting date following completion of a recount.</p>

LEGEND: E- or E+ = Election minus or plus days before or after the election date.

CHAPTER 2

Candidate Qualifications and Office Information



CANDIDATE QUALIFICATIONS AND OFFICE INFORMATION

The following LACERA Safety Member offices are up for election:

OFFICE	TERM OF OFFICE	NOMINATING SIGNATURES
4 th Member, Board of Investments 7 th Member and Alternate Safety Member, Board of Retirement	Beginning January 1, 2020 through December 31, 2022 (Three years)	50 (Active Safety Members, who themselves were active Safety Members on May 15, 2019)

LACERA CANDIDATES — All candidates for Board of Investments and/or the Board of Retirement **must** be active Safety Members of the Los Angeles County Employees Retirement Association as **May 15, 2019**.

FILING FEE — No fee is required.

PLACEMENT OF NAME ON BALLOT — The random drawing of names, which determines ballot name order, shall take place at 2:00 p.m. on **June 28, 2019** in the Executive Office of the Board of Supervisors, Room B – 1, Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, California 90012.

VOTES REQUIRED TO ELECT A CANDIDATE — The person receiving the highest number of votes shall be declared elected. In the event two or more persons tie for first place, the winner shall be determined by drawing lots before the Board of Supervisors.

The **Alternate Safety Member** shall be that candidate, if any, for the Seventh Member from the group under Government Code Section 31470.2 or 31470.4, or any other eligible Safety Member candidate, if there is no eligible candidate from the groups under Sections 31470.2 and 31470.4 which is not represented by the candidate who received the highest number of votes of all candidates in that group.

CHAPTER 3

General Information and Filing Procedures



GENERAL INFORMATION AND FILING PROCEDURES

All Candidate Nominating Petition forms must contain the candidate's name, Los Angeles County Department work location (if applicable) and the elective office title to which he or she is seeking election. Each **candidate or authorized agent** will receive oral and written instructions regarding procedures to be followed in completing the nomination process when the forms are issued.

**WRITTEN AUTHORIZATION FROM CANDIDATE — NOMINATION DOCUMENTS
WILL NOT BE ISSUED TO OR ACCEPTED FROM AN UNAUTHORIZED PERSON.**

The authorization must be signed by the candidate.

Only official documents issued by the Registrar-Recorder/County Clerk may be used. The forms are available between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, excluding holidays, at the **public counter** in the **Election Information Section** as listed below.

Nomination documents must be **mailed or delivered** to the following addresses:

MAIL	DELIVER
Registrar-Recorder/County Clerk Election Planning Section Second Floor, Room 2015 12400 Imperial Highway Norwalk, CA 90650	Registrar-Recorder/County Clerk Election Information Section Second Floor, Room 2013 12400 Imperial Highway Norwalk, CA 90650
(Indicate on envelope nomination documents enclosed)	(Business Hours: 8:00 a.m. to 5:00 p.m.)

The Registrar-Recorder/County Clerk **cannot** legally accept or process any candidate nominating petitions sent via U.S. Mail or personal delivery **AFTER 5:00 P.M. on June 18, 2019**, which is the filing deadline.

CANDIDATE WITHDRAWAL — Withdrawal of candidacy is permitted up to and including the deadline date to file candidate nomination documents.

EXTENSION OF CANDIDATE FILING — There are no provisions for an extension of time for filing candidate nominating documents.


WRITE-IN CANDIDATES — There are no provisions for Write-In Candidates. Therefore, no Write-In votes shall be counted.

AUTHORIZATION TO PICK UP AND/OR FILE CANDIDATE NOMINATION DOCUMENTS

LACERA candidates who will have their candidate nomination documents picked up and/or filed **via an agent** must complete the AUTHORIZATION TO PICK-UP AND/OR FILE CANDIDATE NOMINATION DOCUMENTS form.

Below is a generic **sample** of the Authorization Form.

1. Print candidate's (your) name.
2. Print the elective office title.
3. Print the agent's name and phone number.
4. Check the box for each applicable form.
5. Complete the middle section of the form as you would like your name to appear on the ballot, along with the other information requested.
6. Complete **INFORMATION FOR PUBLICATION** box.
7. Sign and date the form before giving it to your agent.



COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK

ELECTION PLANNING SECTION
(562) 462-2317

AUTHORIZATION TO PICK-UP AND/OR FILE
CANDIDATE NOMINATION DOCUMENTS

I, _____, candidate for the office
of _____ hereby authorize
AGENT'S NAME _____ AGENT'S PHONE NUMBER _____
to receive and/or file the following nomination documents: Please check applicable forms ()

<input type="checkbox"/> Signature in Lieu of Filing Fee Petitions	<input type="checkbox"/> Declaration of Candidacy
<input type="checkbox"/> Candidate Statement	<input type="checkbox"/> Ballot Designation Worksheet
<input type="checkbox"/> Nominating Petitions	<input type="checkbox"/> Other: _____ (Specify)
<input type="checkbox"/> Declaration of Intention	

I am aware that the Nomination documents must be properly executed and delivered to the County of Los Angeles Registrar-Recorder/County Clerk's Office no later than 5:00 p.m. on the last day to file such documents.

I request that my name be placed upon the ballot as follows: (Please print)

FIRST NAME	MIDDLE NAME OR INITIAL	LAST NAME
------------	------------------------	-----------

My residence address is:

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

My telephone numbers are: () _____ () _____
DAYTIME EVENING
() _____
FAX

My internet addresses are: WEBSITE _____ E-MAIL _____

I would like the following information to be used for purposes of listings prepared and issued to the news media and/or the public. (If none given, the above information will be listed.)

INFORMATION FOR PUBLICATION

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

DAYTIME PHONE: () _____ EVENING PHONE: () _____

FAX: () _____

WEBSITE: _____ E-MAIL: _____

CANDIDATE SIGNATURE _____
DATE _____

#104 1/15/11

CANDIDATE NOMINATION PROCESS

If you are planning on filing as a candidate for elective office, there are five (5) easy steps to the candidate nomination process.

STEP 1 — APPLYING FOR CANDIDATE NOMINATION DOCUMENTS

Candidates or authorized agents are required to fill out a Candidate Registration and Qualification (CRQ) form providing the following information:

1. Name as you wish it to appear on ballot.
2. Residence address.
3. Telephone number.
4. E-mail and/or web site address.
5. Address and telephone number for publication/media/internet.
6. Elective office title for which you are applying.
7. Signature and date.

SAFETY MEMBERS (ACTIVE)		FOR OFFICE USE
LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK CANDIDATE REGISTRATION & QUALIFICATION FORM		SEQ. NO. <input style="width: 80px;" type="text"/>
COUNTY EMPLOYEE ELECTION		
NAME TO APPEAR ON BALLOT AS (Please Print in ALL CAPITAL LETTERS)		
FIRST	MIDDLE NAME OR INITIAL (and/or Nickname)	LAST
RESIDENCE STREET ADDRESS		
CITY NAME		ZIP CODE
TELEPHONE NUMBER		
DAYTIME ()		EMAIL
OFFICE TITLE SEVENTH MEMBER AND ALTERNATE SAFETY MEMBER, BOARD OF RETIREMENT		
COUNTY DEPARTMENT NAME		
"I am aware of the qualifications for office"		
SIGNATURE OF CANDIDATE OR AGENT		DATE
FOR OFFICE USE ONLY		
ISSUE DATE	FILED DATE	TYPIST NAME
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
LACERA2019 (P)ALT 3008.Aug. 2019		

Information on the form is used in preparing nomination documents. It is important that the information is accurate.

CANDIDATE NOMINATION PROCESS (continued)

STEP 2 — ISSUING LACERA PACKETS

Candidates will receive a LACERA packet containing a letter to the candidate, a Candidate Information Handbook, nomination petitions and the Board adopted election resolution, including the Powers and Duties for designated board members.

BELOW IS A SAMPLE OF THE LETTER TO THE CANDIDATE

The candidate letter must be signed by the candidate or an authorized agent acknowledging receipt of the nomination filing packet which includes:

1. The nomination petitions.
2. Candidate Statement of Qualifications Form.
3. The resolution containing pertinent dates and information pertaining to the election.
4. The Candidate Information Booklet.

This letter also confirms that the candidate and/or the authorized agent is aware of the following:

1. The qualifications of candidacy for the elective office.
2. The requirements for filing a Candidate Statement of Qualifications.
3. The last day to file nomination papers (June 18, 2019).
4. The rules of conduct.

The image shows a sample letter to the candidate from the Los Angeles County Registrar-Recorder/County Clerk, Dean C. Logan. The letter is dated August 2019 and is addressed to a candidate for the Los Angeles County Employees Retirement Association Election. The letter includes a list of items received, a list of requirements for filing, and a list of rules of conduct. The letter is signed by the Registrar-Recorder/County Clerk and includes a table for office use only with fields for Deputy initials and Date. The letter also includes the LA Vote.net logo and the address 12400 Imperial Highway, Norwalk, California 90650.

Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN
Registrar-Recorder/County Clerk

Dear Candidate:

This package contains the nomination documents required for filing as a candidate for the August 30, 2019 Los Angeles County Employees Retirement Association Election.

The following items have been received:

1. NOMINATION PETITIONS (2)
2. CANDIDATE STATEMENT OF QUALIFICATIONS FORM (1)
3. RESOLUTION (1) containing key dates, processes, and rules
4. CANDIDATE INFORMATION BOOKLET

I am aware of the following:

1. QUALIFICATIONS FOR CANDIDACY FOR OFFICE
2. REQUIREMENTS FOR FILING CANDIDATE STATEMENT OF QUALIFICATION FORMS
3. LAST DAY TO FILE NOMINATION PAPERS/PETITIONS: June 18, 2019
4. THE FOLLOWING RULES OF CONDUCT:

- Each department head shall allow nominees to solicit nominating signatures and candidates to engage in campaign-related activities during working hours on County property, provided such signature solicitation and campaign activities are conducted during the employees' lunch, break time, or other off-duty time and does not interfere with County operations or the conduct of County business.
- Any statement of qualifications filed with the Registrar-Recorder/County Clerk shall be limited to a recitation of the nominee's own personal background and qualifications, and shall not in any way make reference to other nominees or to another nominee's qualifications.
- Any County employee who is a candidate in this election is a candidate in his or her personal capacity, and may not use County time or County resources to further his or her campaign or election. Any candidate who violates this provision, or has others violate this provision on behalf of his or her candidacy, is subject to discipline, including discharge from County employment.
- Campaign material shall clearly state that employees are prohibited from using County time or County resources to further the campaign or election of the candidate. It is the Candidate's responsibility to ensure that their campaign material clearly contains this disclaimer.
- Allegations of candidate misconduct shall not constitute grounds for a new election, but, if later substantiated, may lead to administrative discipline or criminal culpability.

For more information, please see the resolution for Board of Investments and Board of Retirement, and the "General Information" section of the Candidate Information Booklet.

CANDIDATE or AUTHORIZED REPRESENTATIVE

Please call the Election Planning Section immediately at (562) 462-2317, if you have any questions regarding the enclosed materials.

Thank You.

OFFICE USE ONLY	
Deputy initials	Date

RF155A Aug182019

LAVote.net 12400 Imperial Highway, Norwalk, California 90650

CANDIDATE NOMINATION PROCESS (continued)

STEP 3 — SIGNER QUALIFICATIONS

1. Nomination Petitions must be signed by at least **50 or more active Safety Members, who themselves were active Safety Members on May 15, 2019 for the following offices:**

- 4th Member, Board of Investments
- 7th Member and Alternate Safety Member, Board of Retirement

No member may sign more than one nominating petition.

2. **Each signer must** print and sign their own name, include their Employee Number and their Los Angeles County Department work location.

STEP 4 — FILING NOMINATION PETITIONS

1. Nomination Petitions must be filed with the RR/CC no later than **Tuesday, June 18, 2019 by 5:00 p.m.** Office hours are Monday through Friday, 8:00 a.m. to 5:00 p.m. excluding weekends and holidays.

2. The RR/CC will examine the signatures on Nomination Petitions and notify each nominee of his or her status no later than **Friday, June 21, 2019.**

BELOW IS A SAMPLE OF A CANDIDATE NOMINATION PETITION

FRONT

CANDIDATE NOMINATING PETITION – PAGE 1
FOURTH MEMBER, BOARD OF INVESTMENTS
 LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION ELECTION
 AUGUST 30, 2019

We, the undersigned **active Safety Members** of the Los Angeles County Employees Retirement Association, nominate:

 an employee of the _____ Department.

1.	Print Sign _____	Employee # Department _____
2.	Print Sign _____	Employee # Department _____
3.	Print Sign _____	Employee # Department _____
4.	Print Sign _____	Employee # Department _____
5.	Print Sign _____	Employee # Department _____
6.	Print Sign _____	Employee # Department _____
7.	Print Sign _____	Employee # Department _____
8.	Print Sign _____	Employee # Department _____
9.	Print Sign _____	Employee # Department _____
10.	Print Sign _____	Employee # Department _____
11.	Print Sign _____	Employee # Department _____
12.	Print Sign _____	Employee # Department _____
13.	Print Sign _____	Employee # Department _____
14.	Print Sign _____	Employee # Department _____
15.	Print Sign _____	Employee # Department _____

(OVER)

BACK

CANDIDATE NOMINATING PETITION – PAGE 2

16.	Print Sign _____	Employee # Department _____
17.	Print Sign _____	Employee # Department _____
18.	Print Sign _____	Employee # Department _____
19.	Print Sign _____	Employee # Department _____
20.	Print Sign _____	Employee # Department _____
21.	Print Sign _____	Employee # Department _____
22.	Print Sign _____	Employee # Department _____
23.	Print Sign _____	Employee # Department _____
24.	Print Sign _____	Employee # Department _____
25.	Print Sign _____	Employee # Department _____
26.	Print Sign _____	Employee # Department _____
27.	Print Sign _____	Employee # Department _____
28.	Print Sign _____	Employee # Department _____
29.	Print Sign _____	Employee # Department _____
30.	Print Sign _____	Employee # Department _____

IMPORTANT

1. Petition must be signed by at least 50 or more active Safety Members who were active members on May 15, 2019 of the Los Angeles County Employee Retirement Association.
2. Petitions must be filed with the Registrar-Recorder/County Clerk, 12400 Imperial Highway, Norwalk, CA 90650, by 5:00 pm, June 18, 2019.

CANDIDATE NOMINATION PROCESS (continued)


STEP 5 — FILING MANDATORY AND OPTIONAL DOCUMENTS

Listed below are the mandatory and optional documents to be filed for candidacy. It is the obligation of the candidate to ensure that filing requirements and deadlines are met. All candidates are urged to file documents as early as possible to avoid a last minute rush.

DOCUMENTS	APPLICABILITY
Nominating Petitions	Required for all Candidates
Candidate Statement of Qualifications	Optional for all Candidates
For further information, contact the Election Planning Section at (562) 462-2317	

Each LACERA candidate will receive a receipt when filing their nomination documents.

BELOW IS A SAMPLE OF THE RECEIPT



Los Angeles County
 Registrar-Recorder/County Clerk

Election Planning Section
 (562) 462-2317

LOS ANGELES COUNTY EMPLOYEES RETIREMENT ASSOCIATION ELECTION

August 30, 2019

CANDIDATE RECEIPT FOR NOMINATION DOCUMENTS

Candidate's Name: _____

Office: _____

The following documents have been received:

Nominating Petitions (___ Sections)

Candidate Statement of Qualifications

Other _____

 Elections Deputy

 Date

CHAPTER 4

Candidate Statement of Qualifications



CANDIDATE STATEMENT OF QUALIFICATIONS

GENERAL INFORMATION — A Candidate Statement of Qualifications must be filed no later than 5:00 p.m. on **June 18, 2019**, the last day of the nomination period.

ESTIMATED COST	WORD LIMIT	ENHANCED WORDS
NO FEE	200	25

1. A Candidate Statement of Qualifications is optional and may include the candidate's age and occupation.
2. Statements are **confidential** until after close of the nomination period. There is no filing fee for a Candidate Statement of Qualifications.

WITHDRAWAL AND/OR RE-FILING OF CANDIDATE STATEMENT OF QUALIFICATIONS — Candidate statements may be **withdrawn** or **withdrawn and re-filed** no later than 5:00 p.m. on **June 18, 2019**, the last day to file nomination documents.

FORMAT AND CONTENT REQUIREMENTS — Below is a sample showing how the Candidate Statement of Qualifications will appear once it is typed and included in the official ballot material.

Statements will be printed in uniform type, style and spacing. Use block paragraphs and single space format. Text submitted indented or centered will be typed in block paragraph form. Entire statements in all capital letters are not acceptable. Indentations, circles, stars, dots, italics and/or bullets cannot be accommodated. However, you may use dashes/hyphens.

Enhanced words to be printed in **boldface type**, underscored and/or CAPITALIZED are to be clearly indicated. Any combination of enhanced words is counted as one word. However, the number of words/acronyms that are in **boldface type**, underscored and/or CAPITALIZED shall not exceed 25 words per a 200 word statement. The pronoun (I) is not counted as an enhanced word.

Any Candidate Statement of Qualifications which the Registrar-Recorder/County Clerk determines is not limited to a recitation of the nominee's own personal background and qualifications shall not be printed or circulated by the Registrar-Recorder/County Clerk.

STATEMENT OF JOHN DOE
 CANDIDATE FOR THIRD MEMBER,
 BOARD OF INVESTMENTS

Age: 40
 Occupation: Accountant

I seek your vote for election to the LACERA Board of Investments. My experience includes 30 YEARS as a FINANCIAL ANALYST, CONSULTANT and ACCOUNTANT.

I have worked hard in my private and county careers and have increased financial wealth of all who have allowed me to oversee their financial assets. Please allow me to work with your hard earned money so that I can accomplish my goals of securing a great retirement for you.

- I have a Bachelor's Degree from Any City University and a Master's Degree from The College of the United States.
- I will be a fair judge of every case that comes before me and make sure that employees' rights are protected.
- I am a proven advocate.
- I will continue to make sure our pensions are what YOU want.

Please fill in the circle next to my name, John Doe, on your LACERA ballot.

- GIVE me your trust! - Give ME your confidence!!
- Give me YOUR assets!!!

WORD COUNTING GUIDELINES
(Elections Code Chapter 1, General Provisions, Section 9)

The following guidelines are used by the Registrar-Recorder/County Clerk's Office for counting words on candidate statements, ballot measure text, arguments, rebuttals and other ballot enclosures. The guidelines do **not** apply to ballot designations for candidates. If the text exceeds the specified 200 or 400 word limit, the author will be asked to delete words or change text until the statement conforms with requirements.

1. **PUNCTUATION MARKS** are not counted. Symbols such as "&" (and), and "#" (number/pound) are not considered punctuation and each symbol is counted as one (1) word.
2. **THE WORDS** "I", "a", "the", "and", "an" are counted as individual words.
3. **PROPER NOUNS**, such as geographical names, and names of persons or things, as one (1) word.

EXAMPLE: "Gus Enwright" = 1 word
"City of Los Angeles" = 1 word
"Dalai Lama" = 1 word

4. **ABBREVIATIONS** such as acronyms or abbreviations for a word, phrase, or expression are counted as one (1) word.

EXAMPLE: UCLA, PTA, USMC, LAPD, U.S.M.C.

5. **HYPHENATED WORDS** that appear in any generally available standard reference dictionary published in the U.S. at any time within the last 10 calendar years immediately preceding the election are counted as one (1) word.

EXAMPLE: Attorney-at-law

6. **DATES...** are counted as one (1) word.

EXAMPLE: 3 July 21, 1983 18 June, 1987 3/18 7/21/89

7. **NUMERIC COMBINATIONS** are counted as one (1) word.

EXAMPLE: 1973 13 1/2 1971-73 5% 8/3/73 #14

8. **MONETARY AMOUNTS** consisting of a combination of digits are counted as one (1) word.

EXAMPLE: \$1,000.00

MONETARY AMOUNTS consisting of a combination of words and digits are counted as two (2) words.

EXAMPLE: \$4 million

9. **TELEPHONE/FAX NUMBERS** are counted as one (1) word.

EXAMPLE: 1-800-815-2666 1-562-462-2317

10. **INTERNET WEB SITES/E-MAIL ADDRESSES** are counted as one (1) word.

EXAMPLE: <http://www.co.la.ca.us> www.lavote.net <http://www.lacounty.info>

CHAPTER 5

LACERA Election Notice





LACERA ELECTION NOTICE

ATTENTION: Safety Members – Los Angeles County
Employees Retirement Association

SUBJECT: **ELECTION OF THE SEVENTH MEMBER AND ALTERNATE SAFETY MEMBER OF THE BOARD OF RETIREMENT AND THE FOURTH MEMBER OF THE BOARD OF INVESTMENTS**

The terms of office of the Seventh Member and Alternate Safety Member of the Board of Retirement and the Fourth Member of the Board of Investments of the Los Angeles County Employees Retirement Association (LACERA) will expire on December 31, 2019. The Safety Members of LACERA elect these Board Members. On April 9, 2019, the Board of Supervisors adopted a resolution establishing the procedures for the election for these seats for three-year terms commencing January 1, 2020. The elections will begin on August 5, 2019, and conclude on August 30, 2019.

Safety Members interested in becoming a candidate in these elections may obtain a nomination packet from the Registrar-Recorder/County Clerk, 12400 Imperial Highway, Norwalk, CA 90650, beginning May 20, 2019. Fifty signatures of active Safety Members who are Safety Members of LACERA on May 15, 2019, are required to qualify a candidate for each election. **Signed nominating petitions must be filed with the Registrar-Recorder/County Clerk no later than 5:00 p.m. on June 18, 2019.**

Any County employee who is a candidate in this election is a candidate in his or her personal capacity, and may not use County time or County resources to further his or her campaign. Any candidate who violates this provision, or has others violate this provision on behalf of his or her candidacy, is subject to discipline, including discharge from County employment.

Eligible voters will be able to cast their votes either online or by telephone beginning August 5, 2019, through the closing of the election on August 30, 2019. The online voting and telephone system will be available 24 hours a day, seven days a week, during the voting period.

Eligible voters in this election who have valid County email addresses will be sent login credentials and voting instructions to their County email address. Eligible voters who do not have a valid email address will be identified before the election period and will receive login credentials and voter information by U.S. mail that will be mailed no later than 5:00 p.m. on Thursday, August 1, 2019.

For further information, copies of the election resolution may be obtained from your Departmental Election Coordinator; the Registrar-Recorder/County Clerk, 12400 Imperial Highway, Norwalk, CA 90650; the Executive Office of the Board of Supervisors, B-1 Kenneth Hahn, Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012; or you may visit the Board of Supervisors' Election Information Internet Website at: <http://bos.lacounty.gov/Services/ConflictofInterestLobbyist/LACERAElection.aspx>.

ELECTION COORDINATOR _____
Name Telephone Number

ALTERNATE ELECTION COORDINATOR _____
Name Telephone Number

2019

JANUARY

S	M	T	W	Th	F	S
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6	7	8	9	10	11	12
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27	28	29	30	31		

FEBRUARY

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MARCH

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APRIL

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JULY

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AUGUST

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25	26	27	28	29	30	31

SEPTEMBER

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29	30					

OCTOBER

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20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

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17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
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