



COUNTY OF LOS ANGELES

REGISTRAR-RECORDER/COUNTY CLERK

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DEAN C. LOGAN

Registrar-Recorder/County Clerk

November 17, 2009

TO: EACH SUPERVISOR
FROM: Dean C. Logan, Registrar-Recorder/County Clerk

CONTRACT EXTENSION/COST REDUCTION INITIATIVE

On September 15, 2009, under the Chief Executive Office's Board letter on Contract Extensions/Cost Reductions Recommendations: Board Letter No. 2, your Board authorized this Department to amend five (5) specific contracts as part of the Board's Contract Extension/Cost Reduction Initiative. Upon the Board's approval, the Department prepared the amendments, obtained County Counsel approval, and sent the amendments to the specific contractors for execution. This is to notify you that the contract amendments with IKON Office Solutions, #76484; and Premier Election Solutions, #73635 have been executed and are now in effect. Enclosed are copies of the executed amendments.

The amendment with Data Trace, #76358 is in process and your Board will be notified when this amendment has been executed.

Please contact me if you have any question or your staff may contact Ngozi Ume, Manager, Finance and Management Division at (562) 462-2652. Thank you.

DCL:KC:NU:rl

Enclosure

c: Chief Executive Office
County Counsel

ADMINISTRATION BUREAU

November 13, 2009

TO: Dean Logan

FROM: Ngozi Ume

Quibfouella for ngozi Ume

SUBJECT: CONTRACT EXTENSION/COST REDUCTION INITIATIVE

In June 2009, the Board directed all departments to survey their service contracts to identify which contracts could be extended in return for a cost reduction. The RR/CC identified the following five contracts which were approved by the Chief Executive Office: Data Trace #76358, IKON #76484, LR Computer #76676, Robis Elections #76485; and Premier-VBM #73635.

The CEO submitted the contract extension/cost reduction recommendations to the Board on September 15, 2009 which were adopted the same day. The Board letter authorizes the Department Head to execute the amendments and to notify the Board within 10 days after the amendments have been executed. To this end, the attached letter is to notify the Board of two completed amendments with IKON Office Solutions and Premier Election Solutions.

To date, the LR Computer and Robis amendments have been executed and the Board was notified on October 28, 2009. The remaining amendment with Data Trace is still in process and should be completed shortly. A Board notification letter will be prepared for your signature at that time. Please contact me or Erika Bonilla if you have any questions. Thank you.

Attachment

c: Kathleen Connors