UseCaseID	UC-PET003
Module	Petition Management
SubModule	[Enter sub module from Work Breakdown Structure (if exists)]
Summary	Close Petition and report findings. RR/CC does not expect a one-to-one relationship with the outlined steps so long as the outcomes / results are met
Description	Supervisor will review the results of signature verification and determine a final disposition of the petition. This use case allows supervisors to close a petition and report on the outcome of the petition.
Trigger Events	▪ Staff has completed signature verification.
Precondition	▪ Supervisor has appropriate user access rights to the system
ExpectedResult	▪ A final disposition has been determined for the petition and a Certified Statement or Letter of Findings has been issued to the committee (local Election Officials/candidate or Secretary of State) that submitted the petition. ▪ A notice has been generated and the Election Official and/or Secretary of State will determine if the petition has a significant number of signatures to have the initiative or referendum placed on the ballot.

DetailedProcessFlow	1. Supervisor selects the option to determine the final disposition of a petition.
	  1.1. The system shall allow a supervisor to determine the final disposition of a petition.
	2. Supervisor reviews the percentage of signatures found invalid from the random sample or full signature verification.
	  2.1. The system shall determine the percentage of signatures found to be invalid from the signature verification
	3. Supervisor views the percentage of total signatures that are likely valid from the remaining signatures.
	  3.1. The system shall apply the percentage of signatures found to be invalidated from the random sample to the signatures for verification and determine the number of signatures for the whole petition that are likely valid.
	  3.2. The System shall compare the total number of signatures that are likely to be valid from the whole petition to the number of signatures required for the petition.
	4. Supervisor selects the option in the system to close or finalize and report the results.
	  4.1. The system shall allow the supervisor to close or finalize the petition and report the results.
	  4.2. If the system determines the likely number of remaining valid signatures is greater than or equal to the number required for the petition, then staff shall deem the petition as having enough number of signatures for the matter to be placed on the ballot.
	  4.3. The system shall be capable of generating a report if a petition is deemed to have enough number of signatures for the matter to be placed on the ballot.
	  4.4. If the system determines that the likely number of remaining valid signatures is less than the number required for the petition, then the system shall deem the petition as not having a sufficient number of signatures for the matter to be placed on the ballot.
	  4.5. In either case of the final disposition of the petition, the system shall generate a notice to the Elections Official/candidate and/or Secretary of State that submitted the petition with the final counts and results of the signature verification as compared to

	the number of signatures required for the petition and the final disposition of the petition.
AlternateFlow	NA
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]
Requirements	UC-PET003-01 The system shall allow a supervisor to determine the final disposition of a petition. UC-PET003-02 The system shall determine the percentage of signatures found to be invalid from the signature verification UC-PET003-03 The system shall apply the percentage of signatures found to be invalidated from the random sample to the signatures for verification and determine the number of signatures for the whole petition that are likely valid. UC-PET003-04 The System shall compare the total number of signatures that are likely to be valid from the whole petition to the number of signatures required for the petition. UC-PET003-05 The System shall compare the total number of signatures that are likely to be valid from the whole petition to the number of signatures required for the petition. UC-PET003-06 The system shall allow the supervisor to close or finalize the petition and report the results. UC-PET003-07 The system shall be capable of generating a report if a petition is deemed to have enough number of signatures for the matter to be placed on the ballot. UC-PET003-08 The system shall have the capability to determine that the likely number of remaining valid signatures is less than the number required for the petition, then the system shall deem the petition as not having a sufficient number of signatures for the matter to be placed on the ballot. UC-PET003-09 The system shall have the capability to generate a notice to the Elections Official/candidate and/or Secretary of State that submitted the petition with the final counts and results of the signature verification as compared to the number of signatures required for the petition and the final disposition of the petition. UC-PET003-10 The system shall be capability of generating a Close Out Petition breakdown report listing the different invalid/challenge codes and numbers associated with each code.
RequirementID	[List of requirement IDs in Use Case]
Risk	[List of Risk IDs]
Actors	Staff
Documents	[List of documentation name, Link or location]
Author	Phillip George
Signoff	Data Entry
Date	05/10/2021