

UseCaseID	UC-AFF009
Module	Affidavits / Voter Registration Cards
SubModule	
Summary	Create Affidavit Inventory. RR/CC does not expect a one-to-one relationship with the outlined steps so long as the outcomes / results are met.
Description	This use case allows staff to create Affidavit Inventory. Staff receives blank affidavits from the state and records the inventory received.
Trigger Event	<ul style="list-style-type: none"> ▪ Received affidavits ordered from SOS.
Precondition	<ul style="list-style-type: none"> ▪ Staff has appropriate user access rights to the system
ExpectedResult	<ul style="list-style-type: none"> ▪ New Affidavit Inventory is added to the system
DetailedProcessFlow	<ol style="list-style-type: none"> 1. Staff selects option for new Affidavit Inventory <ol style="list-style-type: none"> 1.1. The system shall present data entry fields to create new Affidavit Inventory. At minimum these shall include: <ol style="list-style-type: none"> 1.1.1. Status(Office, Ordered, Received, Distributed, SOS, other) 1.1.2. Language 1.1.3. Quantity 1.1.4. Affidavit From 1.1.5. Affidavit To 1.1.6. Qty per Box 1.1.7. Boxes 1.1.8. Last Transaction 1.1.9. Comments 1.1.10. Last Transaction 2. Staff enters required fields to add inventory <ol style="list-style-type: none"> 2.1. The system shall allow staff to enter Affidavit inventory fields. Inventory fields shall include but not limited to: <ol style="list-style-type: none"> 2.1.1. Status (Office, Ordered, Received, Distributed, Other) 2.1.2. Language (English, Spanish, etc.) 2.1.3. Quantity 2.1.4. Affidavit From 2.1.5. Affidavit To 2.1.6. Qty per Box 2.1.7. Comments 2.2. The system shall create an Affidavit Inventory with unique ID # 2.3. System shall have the ability to calculate Affidavit To from beginning affidavit number and the quantity entered 2.4. The system shall be able to validate the number of affidavits entered "TO" and "From" with the quantity entered 2.5. The system shall be able to present an alert if the numbers entered fails validation such as an affidavit entered has already been issued.

	<p>2.6. The system may provide the capability to display the total of affidavits per language and per status</p> <p>2.7. The system may provide the capability to update and recalculate the total the number of existing affidavits per language and per status</p>
AlternateFlow	NA
Parent	NA
Related Use cases	<ul style="list-style-type: none"> ▪ Issue Affidavits
Requirements	<p>UC-AFF09-01 The system shall present data entry fields to create new Affidavit Inventory. At minimum these fields shall include:</p> <ul style="list-style-type: none"> ▪ Status (Office, Ordered, Received, Distributed, SOS, other) ▪ Language ▪ Quantity ▪ Affidavit From ▪ Affidavit To ▪ Qty per Box ▪ Boxes ▪ Last Transaction ▪ Comments ▪ Last Transaction <p>UC-AFF09-02 The system shall allow staff to enter Affidavit inventory fields. Inventory fields shall include but not limited to:</p> <ul style="list-style-type: none"> ▪ Status (Office, Ordered, Received, Distributed, Other) ▪ Language (English, Spanish, etc.) ▪ Quantity ▪ Affidavit From ▪ Affidavit To ▪ Qty per Box ▪ Comments <p>UC-AFF09-03 The system shall create an Affidavit Inventory with unique ID #.</p> <p>UC-AFF09-04 The system shall have the ability to calculate Affidavit To from beginning affidavit number and the quantity entered.</p> <p>UC-AFF09-05 The system shall be able to validate the number of affidavits entered “TO” and “From” with the quantity entered.</p> <p>UC-AFF09-06 The system shall be able to present an alert if the numbers entered fails validation such as an affidavit entered has already been issued.</p> <p>UC-AFF09-07 The system may provide the capability to display the total of affidavits per language and per status</p> <p>UC-AFF09-08 The system may provide the capability to update and recalculate the total the number of existing affidavits per language and per status</p>

RequirementID	[List of requirement IDs in Use Case]
Related Requirements	NA
Risk	[List of Risk IDs]
Actors	Staff
Documents	[List of documentation name, Link or location]
Author	Alan Castillo
Signoff	VBM
Date	5/26/21

USE CASE WORKSHEET