



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN

Registrar-Recorder/County Clerk

August 11, 2023

TO: Supervisor Janice Hahn, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Kathryn Barger

Fesia Davenport, Chief Executive Officer

FROM: Dean C. Logan, Registrar-Recorder/County Clerk
Jeremy Gray for Dean C. Logan

NOTICE OF INTENT TO ISSUE WORK ORDER #23-009 EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order #23-009 under VESSMA Category 6 - Election Support Services, Subcategory A - Election Contact Center (Call Center) and the Field Support Technician (FST) Services "Monthly Operations Management Services" with AT&T Business (AT&T) for the amount of \$2,042,500 for the March 5, 2024 Presidential Primary Election.

BACKGROUND

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, Board notice is required for work orders exceeding \$300,000.

SCOPE OF WORK

Services provided by AT&T under #23-009 Category 6A will include holistic, all-inclusive monthly management of the 1) Call Center and 2) FST operations from operations planning and logistical planning to oversight and execution for the March 5, 2024 Presidential Primary Election. In addition, AT&T will also provide services for process improvement of the Call Center and FST operations through June 30, 2024.

JUSTIFICATION

The Department requires monthly management election support services to logistically plan and manage the Technical Support Call Center and FST operations for the March 5, 2024 Presidential Primary Election and process improvement services.

FISCAL IMPACT

Funding for VESSMA is part of the RR/CC Fiscal Year 2023-2024 approved budget. No additional Net County Cost is required.

VESSMA work order terms do not cross Fiscal Years to align with approved funding.

NOTIFICATION TIMELINE

Consistent with VESSMA policies and procedures, we are informing your Board of our intention to execute the above-mentioned Work Order #23-009. If no objection is received from your Board in ten (10) business days, we will proceed with execution of Work Order #23-009 (Category 6A).

If you have any questions or need additional information, please contact me at (562) 462-2716 or dlogan@rrcc.lacounty.gov. Your staff may also contact Jerome Jordan, Assistant Registrar-Recorder/County Clerk, at jjordan2@rrcc.lacounty.gov.

DCL:JG:JJ
NH:VW:ca

c: Chief Executive Office
Executive Officer, Board of Supervisors
County Counsel