

UseCaseID	UC-RESO-016 Make inactive an election
Module	
SubModule	
Summary	Staff needs to the ability to make an election inactive
Description	Staff makes an election inactive.
Trigger Events	<ul style="list-style-type: none"> ▪ New request to make an election inactive
Precondition	<ul style="list-style-type: none"> ▪ Modern web browser ▪ User account has already been created ▪ An election in the system
ExpectedResult	<ul style="list-style-type: none"> ▪ Election is made inactive
DetailedProcessFlow	<ol style="list-style-type: none"> 1. System presents user with a list of elections. 2. User selects an election 3. The system displays the following information in editable view. <ul style="list-style-type: none"> ○ Election Information: <ol style="list-style-type: none"> 1. Election ID 2. Project Code (Job ID) 3. Election Name 4. Election Date 5. Ballot Type 6. Election_Supplier 7. Filing Date 8. First Date of VBM (this is a calculated field election date - 29 days) 9. Last Date of VBM (this is a calculated field election date - 7 days) 10. Last Date to Register to Vote ((this is a calculated field election date - 15 days) 11. Nom_deadline 12. Polling Type 13. Poll Open Time (only if polling type is not vbm) 14. Poll Close Time(only if polling type is not vbm) 15. Election Status ○ Type of services. <ol style="list-style-type: none"> 1. Materials <ul style="list-style-type: none"> • Ballot Boxes • Booths • Booth Lights • Combined Sample Ballot and VBM Instructions • Extension Cords • Flags

	<ul style="list-style-type: none"> • Gray Envelopes • Official Sample Ballot • Practice Device • Styli • Vote By Mail Guide • Vote Recorder Devices <ol style="list-style-type: none"> 2. Reports <ul style="list-style-type: none"> • Ballot Orders 3. Election Specific Voter File 4. Roster of Voters 5. Inserts 6. Poll Location 7. Publication 8. Roster Reconciliation 9. Statement of Votes Cast 10. Street Index 11. Voter Rental File <ul style="list-style-type: none"> • Fiche • Paper <ul style="list-style-type: none"> ○ Sample Ballot Mail Data <ol style="list-style-type: none"> 1. Address Correction Service 2. All Vote By Mail 3. Permanent Declared Vote By Mail Voters Excluded 4. Permanent Declared Vote By Mail Voters Included ○ Functions <ol style="list-style-type: none"> 1. Election Initiate 2. Precinct Consolidations 3. Obtain Polling Places 4. Recruit Board Members 5. Check-in Centers 6. Board Member Training 7. Vote By Mail 8. Supply Delivery 9. Labeling Sample Ballots 10. Inserting 11. Mailing 12. Troubleshooters 13. Official Canvass <ol style="list-style-type: none"> 4. User selects inactive option 5. System returns a confirmation message box. 6. User clicks okay on the confirmation message box. 7. The System makes the election inactive from the system.
Alternative Work Flow	<ol style="list-style-type: none"> 9a. 5a. User clicks cancel. 5b. System confirmations cancellation. 5c. User confirms cancellation.
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]
Requirements	<p>UC-RESO-016-01 The system provides the ability for users to maintain an election schedule in the system.</p> <p>UC-RESO-016-02 The system provides the ability for users to make “active” an election that has been made “inactive”.</p>

Associated Use Cases	
Additional Requirements	
RequirementID	[List of requirement IDs in Use Case]
Risk	[List of Risk IDs]
Actors	System Administrator
Documents	[List of documentation name, Link or location]
Author	Phillip George
Signoff	Election Planning
Date	07/18/2021