

UseCaseID	UC-ADM012
Module	EMS Management
SubModule	
Summary	Manage Mass Updates-RR/CC does not expect a one-to-one relationship with the outlined steps so long as the outcomes / results are met.
Description	Staff may wish to make similar update to multiple records at the same time. Staff will preview Or otherwise test their update and have the option to reverse the update.  This use case allows staff to make mass updates to the system.
Trigger Events	<ul style="list-style-type: none"> <li>▪ Staff identifies a need for a mass update</li> </ul>
Precondition	<ul style="list-style-type: none"> <li>▪ Staff has appropriate user access rights to the system</li> </ul>
ExpectedResult	<ul style="list-style-type: none"> <li>▪ The mass update has been committed and resulting changes saved to the system</li> </ul>
DetailedProcessFlow	<ol style="list-style-type: none"> <li>1. Staff selects the option in the system to make a mass update <ol style="list-style-type: none"> <li>1.1. The system shall provide staff with multiple types of mass updates. Mass updates include but limited to the following: <ol style="list-style-type: none"> <li>1.1.1. Redistricting</li> <li>1.1.2. ZIP Code Changes</li> <li>1.1.3. Permanent VBM ballot requests</li> <li>1.1.4. Poll worker class rosters</li> <li>1.1.5. VBM application for one election requests</li> <li>1.1.6. VBM ballots returned</li> </ol> </li> <li>1.2. The system shall provide staff the ability to categorize the source of the mass updates</li> <li>1.3. The system shall provide staff the ability for staff to enter the date and time of the mass update.</li> </ol> </li> <li>2. The system shall allow staff to verify the mass update, such as by previewing the change</li> <li>3. Staff makes the mass update <ol style="list-style-type: none"> <li>3.1. The system shall allow staff to make mass updates to multiple records at the same time</li> </ol> </li> </ol>
Alternative Work Flow	NA
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]
Requirements	<p>UC-AMD012-01 The system shall provide staff with multiple types of mass updates. Mass updates include but limited to the following:</p> <ul style="list-style-type: none"> <li>▪ Redistricting</li> <li>▪ ZIP Code Changes</li> <li>▪ Permanent VBM ballot requests</li> <li>▪ Poll worker class rosters</li> <li>▪ VBM ballots returned</li> </ul> <p>UC-AMD012-02 The system shall provide staff the ability to categorize the source of the mass updates</p> <p>UC-AMD012-03 The system shall provide staff the ability for staff to enter the date and time of the mass update.</p>

	<p>UC-AMD012-04 The system shall allow staff to verify the mass update, such as by previewing the change</p> <p>UC-AMD012-05 The system shall allow staff to undo a mass update that has been done in the system</p> <p>UC-AMD012-06 The system shall provide a way to display a list of mass updates to staff</p>
Additional Requirements	<ul style="list-style-type: none"> <li>▪ The system shall allow staff to undo a mass update that has been done in the system</li> <li>▪ .The system shall provide a way to display a list of mass updates to staff</li> </ul>
RequirementID	[List of requirement IDs in Use Case]
Risk	[List of Risk IDs]
Actors	Staff
Documents	[List of documentation name, Link or location]
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Date	5/25/2021