UseCaseID	UC-AFF011
Module	Affidavits / Voter Registration Cards
SubModule	
Summary	Issue Affidavit. RR/CC does not expect a one-to-one relationship with the outlined steps so long as the outcomes / results are met.
Description	This use case allows staff to issue Affidavits from inventory.
Trigger Event	▪ Staff receive in person and phone requests
Precondition	▪ Staff has appropriate user access rights to the system ▪ Staff searches Affidavit range ▪ Public already has an existing account
ExpectedResult	▪ Staff will issue Affidavits along with printed receipt ▪ Inventory on hand will decrease

DetailedProcessFlow	1. Staff selects option to search for Account Holder (See Use Case Find Account Holder)
	2. Staff opens Account Holder Record
	3. Staff enters Affidavit Range to be issued to Account holder
	  3.1. Start
	  3.2. End
	  3.3. Affidavit Type (English, Spanish, etc.)
	  3.4. Total
	  3.5. Receipt
	  3.6. Get Voters
	  3.7. The system provides the ability to generate and print a receipt
	  3.8. The system shall provide the ability to validates range entered by staff against the current inventory ranges
	  3.9. The system shall provide ability to provide an alert on validation errors e.g. issues range is out of range of current inventory, duplicate ranges have already been issued, etc.
	  3.10. The system reduces the affidavit inventory by the affidavit range entered by staff and recalculates existing inventory.
	  3.11. The system shall calculate the total number of affidavits issued from the start and end range entered.
	
	4. Staff issues Affidavit to Account Holder

AlternateFlow	[An Alternate process flow] Need to document going through Account Inventory.
Parent	[Parent id of the Use Case as documented in Project Scope or Business Case]

Related Use cases	• Find Account Holder
Requirements	UC-AFF011- 01 The system provides the ability to generate and print a receipt UC-AFF011-02 The system shall provide the ability to validates range entered by staff against the current inventory ranges UC-AFF011-03 The system shall provide ability to provide an alert on validation errors e.g. issues range is out of range of current inventory, duplicate ranges have already been issued, etc. UC-AFF011-04 The system reduces the affidavit inventory by the affidavit range entered by staff and recalculates existing inventory UC-AFF011-05 The system shall calculate the total number of affidavits issued from the start and end range entered.
RequirementID	[List of requirement IDs in Use Case]
Related Requirements	[Requirements not stated in use case that need to be captured or may impact]
Risk	[List of Risk IDs]
Actors	Staff
Documents	[List of documentation name, Link or location]
Author	Alan Castillo
Signoff	VBM
Date	5/26/21

USE CASE WORKSHEET