



LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

DEAN C. LOGAN

Registrar-Recorder/County Clerk

November 2, 2023

TO: Supervisor Janice Hahn, Chair
Supervisor Hilda L. Solis
Supervisor Holly J. Mitchell
Supervisor Lindsey P. Horvath
Supervisor Kathryn Barger

Fesia Davenport, Chief Executive Officer

FROM: Dean C. Logan,  Registrar-Recorder/County Clerk

NOTICE OF INTENT TO ISSUE WORK ORDER #23-014 EXCEEDING \$300,000 UNDER THE AS-NEEDED VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) ENHANCEMENTS AND SUPPORT SERVICES MASTER AGREEMENT (VESSMA)

This is to advise your Board of the intent of the Registrar-Recorder/County Clerk (RR/CC) to execute Work Order #23-014 under VESSMA Category 1 - Vote Center Deployment Services with Smartmatic USA for the amount not to exceed \$ 30,708,000 and \$22,720 per additional vote centers (as needed) to support the March 5, 2024 Presidential Primary Election and November 5, 2024 General Election.

BACKGROUND

On March 1, 2022, your Board approved VESSMA, which utilizes a competitive bid process to engage approved vendors to provide critical election support services in the areas of operations management, network support, load testing, cybersecurity, tally enhancements, education and outreach, and other election support services. In accordance with VESSMA Section 6.0, a Board notice is required for work orders exceeding \$300,000.

SCOPE OF WORK

The Contractor will provide deployment services to support approximately one-hundred and twenty (120) 11-day Vote Centers, five-hundred twenty (520) 4-day Vote Centers, and sixteen (16) Training Sites for the Presidential Primary Election to be held on March 5, 2024, and the General Election to be held on November 5, 2024. Deployment includes transportation, setup and breakdown of all Vote Center equipment and supplies

from various RR/CC warehouses to each Vote Center. Services also include coordinating any equipment swaps necessary to replace malfunctioning equipment at Vote Centers. At the conclusion of the voting period, the Contractor will retrieve all Vote Center equipment and supplies and return it to corresponding RR/CC warehouses.

JUSTIFICATION

The RR/CC requires deployment services, equipment swaps, and retrieval services of all voting equipment used at Vote Centers for the March 5, 2024 Presidential Primary and November 5, 2024 General Election. Vote Center infrastructure needs to be set up and taken down in a short period of time. Vote Centers will be located throughout Los Angeles County's 88 cities, approximately 140 unincorporated areas, various communities within the City of Los Angeles, and include Catalina Island. The magnitude of a Countywide elections requires deployment services to the outsourced.

FISCAL IMPACT

Funding for the March 5, 2024, Presidential Primary VESSMA is part of the RR/CC Fiscal Year 2023-2024 approved budget. Funding for the November 5, 2024 General Presidential Election VESSMA will be requested within the proposed Fiscal Year 2024-2025 budget request. For Fiscal Year 2023-2024, there will be no additional Net County Cost is required.

NOTIFICATION TIMELINE

Consistent with VESSMA policies and procedures, we are informing your Board of our intention to execute the above-mentioned Work Order #23-014. If no objection is received from your Board in ten (10) business days, we will proceed with execution of Work Order #23-014 Category 1.

If you have any questions or need additional information, please contact me at (562) 462-2716 or dlogan@rrcc.lacounty.gov. Your staff may also contact Jerome Jordan, Assistant Registrar-Recorder/County Clerk, at jjordan2@rrcc.lacounty.gov.

DCL:JG:JJ
JS:VW:ca

c: Chief Executive Office
Executive Officer, Board of Supervisors
County Counsel